

**Outdoor and Retreat Ministries
Volunteer Covenant on Cyber Safety**

*Please
Sign p. 2 &
return*

Northern Illinois Conference Outdoor and Retreat Ministries (ORM) Volunteers with access to the Internet and ORM technology are required to use this access in a Christian, legal, and informed way, conforming to network etiquette, customs and courtesies. The Site Managers will determine the extent to which volunteers may use the Internet access and/or ORM computers. Any questions about the appropriateness of a particular use of the Internet should be discussed with the Site Director and/or the Executive Director of Outdoor and Retreat Ministries.

I promise to be respectful in all communications and blogs related to or referencing ORM, its employees, other volunteers, and other people.

I promise not to take part in the following inappropriate activities and understand such behavior violates ORM's Cyber safety policy and will result in immediate disciplinary action, up to and including being sent home

- ✓ Use of obscenities, profanity or vulgar language.
- ✓ Use of blogs, text messages or personal Web sites to disparage ORM's camp and it's programs, its employees, other volunteers, or other people at camp
- ✓ Use of messages, blogs or personal Web sites or any electronic devices to harass, bully, or intimidate anyone.
 - Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color, or disability; sexually suggestive, humiliating, or demeaning comments; and threats to stalk, haze, or physically injure another person.
- ✓ Use of any Internet access or ORM computers or any electronic devices for inappropriate conduct including but not limited to: use of inappropriate, offensive, or abusive language in either public or private message; unlawful activities; defamation; infringement of copyrights; misrepresentation of oneself or ORM; logging on or accessing pornographic, sexually explicit, violent materials/sites or gambling sites, and sending message that might result in congestion or disruption of networks and systems.
- ✓ Use of text message, phone message, blogs, personal Web sites or any electronic devices to discuss engaging in conduct that is prohibited by ORM policies, including, but not limited to, the use of alcohol and drugs, sexual behavior, sexual harassment, and bullying.
- ✓ I promise not to post photographs or use them on any medium without written permission of those pictured if they are adults, or by the parent or guardian if they are underage. The written release you signed on the ORM registration form is for use of the pictures by ORM only.
- ✓ ORM policy is that no full names and pictures will be shown together. We may mention first names and show pictures, but they won't be identified together. This is for the safety of all involved. *Please do not post on any media any pictures and names without parental written permission.* The United Methodist Social Principles 162 R) Information Communication Technology calls us to provide safety for children, youth, and adults.
- ✓ If I am using ORM Internet access or ORM computers, I promise to abide by security policies, procedures and guidelines, and will refrain from practices which might jeopardize the ORM computers, data, network, systems security or work in general. I will guard against computer viruses and security breaches of any kind. Any transfer or installation of software or files from the Internet will be with consultation of appropriate technical staff.

Any person found to be in violation of any portion of our Cyber safety policy will be subject to immediate disciplinary action, up to and including asking that person to leave the program and/or facilities.

Signing this document will give the representative of the permission to have access to cyber material brought into question. If someone observes or becomes aware of any inappropriate conduct or use of the Internet access, ORM computers or cyber messaging, the group leader, site manager or Executive Director should be notified. All files and emails on ORM computers are property of Northern Illinois Conference Outdoor and Retreat Ministries. All use of ORM technology is not private. Northern Illinois Conference Outdoor and Retreat Ministries reserves the right to monitor staff use of the Internet and /or ORM computers at any time.

I have read Northern Illinois Conference Outdoor and Retreat Ministries policy on Cyber Safety and agree to abide by its contents.

SIGNED _____ DATE _____

PRINTED NAME _____

ADDRESS _____